

# 34<sup>th</sup> World Congress of Biomedical Laboratory Science



## Sponsorship & Exhibition Booking Form IFBLS2021

Please note that all acknowledgements of your company and listing of company name and address will be generated from the following information.

With this form we hereby confirm that we wish to book the below items for the below specified amounts under the specified terms and conditions.

**Please send the completed form together with your company logo (high resolution png or jpg) and link to your company website to [kv@cap-partner.eu](mailto:kv@cap-partner.eu)**

### CONTACT INFORMATION

Company name (To appear on promotional material, floorplans etc.)

Contact name

Email address

Contact number

+

### INFORMATION FOR INVOICING PURPOSES

Name of organisation to be invoiced (If different from above)

Name of contact (If different from above)

Address of organisation to be invoiced

VAT. Number

P.O. Number (If needed)

## Please select your requirements

### PACKAGES (See full details on page 7 in sponsor and exhibitor manual)

<b>Platinum Package</b> (incl. 18 sqm stand and 60 min. symposium)	€ 12,500	Exhibition 18 sqm	€ 6,200
<b>Gold Package</b> (incl. 8 sqm stand and 8 min. presentation)	€ 9,000	Exhibition 12 sqm	€ 4,135
<b>Silver Package</b> (incl. 12 sqm stand)	€ 5,000	Exhibition 9 sqm	€ 3,100
		<b>IFBLS2020 Partner</b> (all the benefits of the platinum package, but with double the exhibition space (36m <sup>2</sup> ) and the choice of sustainability partner or sponsor of coffee breaks and dinner, 2 additional delegates and 10 tickets to the conference dinner)	€ 20,000

### PROMOTIONAL OPPORTUNITIES

<b>IFBLS2020 Sustainability Partner</b> € 7,500	<b>Advert/banner on practicalinformation mail</b> € 4,000
<b>Congress app</b> € 5,000	<b>Insert or gadgets in conference bags</b> € 1,200 for sponsors/exhibitors
<b>Congress Lanyards</b> € 2,500 ex. production cost	<b>Charging Station</b> € 4,000 ex. production cost
<b>Congress bags</b> € 2,000 ex. production cost	<b>Water carton</b> € 2,000 ex. production cost
<b>Notepads and Pens</b> € 1,500 ex. production cost	<b>Umbrella</b> € 2,000 ex production cost
<b>Advertising in the final programme</b> 1 full page on the inside back cover € 2,000 1 inner full page € 1,500 ½ inner page € 1,000	<b>Conference dinner sponsor</b> € 4,000
<b>Advert/banner on registration confirmation mail</b> € 3,000	<b>Coffee break sponsor</b> € 2,000 per break
	<b>Poster Boards</b> € 5,000

**Total €**

### PREFERRED STAND

1<sup>st</sup> choice

2<sup>nd</sup> choice

3<sup>rd</sup> choice

Please indicate preferred stand number

## Terms of payment

100% of the total amount will be invoiced and is due 14 days after booking. All bookings must be made by filing in the booking form and sending it to the conference secretariat and must contain an invoice address, PO number (if needed), and VAT number. See contact information below.

All payments must be received before the start date of the Congress. Should the Supporter fail to complete payments prior to the commencement of the Congress, the Organizer will be entitled to cancel the reservation while cancellation will be subject to cancellation fees as determined below.

## Payment methods

**Check** Please make drafts payable to IFBLS2021, Copenhagen

Bank charges are the responsibility of the payer

## Cancellation/Modification policy

Cancellation or modification of items must be made in writing Katerina Vicen [kv@cap-partner.eu](mailto:kv@cap-partner.eu)

The organizers shall retain:

- ❶ Any cancellation of stand booking, symposia or other reservations before 1 March 2021, will incur a cancellation fee of 25 % of the total cost of the reservation.
- ❷ Cancellations after 1 March 2021 are non-refundable.
- ❸ 50% of the agreed package amount if the cancellation/ modification is made between December 31st, 2020 – March 31st, 2021, inclusive
- ❹ 100% of the agreed package amount if the cancellation/ modification is made after March 31st, 2021

### SIGNING

By signing this form, you agree to adhere to the Exhibition Terms and Conditions.  
An invoice will be issued once your space allocation has been confirmed.

We accept the contract terms and conditions.  
I am authorised to sign this form on behalf of the applicant/Company.

Date

Signature

Please send the completed form together with your company logo and website address to [kv@cap-partner.eu](mailto:kv@cap-partner.eu)